



## OSCAR PETERSON P.S.

### School Council Meeting Minutes

November 19, 2018 | 7:00pm

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Kate LoPresti and Amanda Dimilta, Co-chairs | Rebecca Holohan, Treasurer | Nehal Menon and Kelly Mohsenzadeh, Secretaries | Brigitte Arsenault and Alicia Hanson-Bouwmeister, Events | Randi Mayor, PR

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#### Item

#### Owner

#### Welcome

Kate LoPresti  
and Amanda  
Dimilta

#### Approval of last meeting's minutes

Nehal Menon

#### Attendance

Melanie Wright, Alicia Hanson, Julie Carroll, Kate LoPresti, Melissa Kalmbach, Kiran Mamman, Pauline Tam, Tina Day, Kelly Mohsenzadeh, Rebecca Holohan, Randi Mayor, Nehal Menon, Heather McQueen, Ramona Lawrence, Maria Philip, Cheryl Warrener, Jennifer Anstie, Amanda Dimilta, Jenn Anstie, Natasha Ince-Mercer, Alison Hargreaves, Julie Duncan, Rachel Underwood

#### Administrator's Report and School News

Farooq Shabbar  
Ingrid Legros

**Presentation: "OPPS 101"** – Postponed to January meeting

#### Holiday Concert for JK – Grade 3

Julie Duncan

- Winter Concert is scheduled for December 12
- Daytime Concert begins at 1:45pm
- Evening JK/SK Concert begins at 6:00pm & Grades 1-3 begins at 7:15pm

There will be a 40 minute gap. Options for fundraising:

- Parent Council
- Another Team/group – suggestions: Student Leadership/Grade 8's for grad

**Action Item:** Mrs. Duncan to find out if there is another class or group that will be able to participate for an opportunity to either raise funds for refreshments/snacks during the break. More information will be provided to the parents via e-newsletter.

#### Scoreboard Update

Farooq Shabbar

## Item

## Owner

- Scoreboard has been ordered, projected installation before the x-mas holidays
- Location of the Scoreboard to be placed diagonally so it is visible

**Action Item:** *Mr. Shabbar expects additional costs to occur for electrical installation. He will provide us the final totals before proceeding. E-vote pending.*

### PRO Grant Update

Melissa  
Kalmbach

- Confirmed booking Michael Eisen from Youth Wellness Network on Nov 30 ([http://youthwellnessnetwork.ca/about\\_us/michael\\_eisen\\_ywn\\_founder/](http://youthwellnessnetwork.ca/about_us/michael_eisen_ywn_founder/))
  - 9:00 – 10:30am for Parents including 15 min for Q&A in Library, topic focus is how to take care of yourself
  - 11:00 – 11:45am for Grd 5 – 8 with a topic of “The Power of Your Choice” in Gym
- Great opportunity for parents to engage with their tweens for follow up discussion.
- Mr. Shabbar advised the group that the board has currently put a hold on PRO Grant.
  - Consider looking into other Sessions/Workshops such as Triple P – Positive Parenting Program (PPP) if funding is declined for PRO Grants.

### Netherlands Educators Visit

Farooq Shabbar  
Ingrid Legros

- OPPS is a place to visit. 3 hour visit, involved : school tours, understand how the school works, leadership team , choir , robotics, jazz lounge
- 14 educators mainly teachers/principals from Netherlands visited, this is the 3<sup>rd</sup> year in a row
- Looking to improve the current special needs program in Netherlands and to seek various ideas and best practices as to how an inclusive environment operates
- Overall, a great experience, twitter followers, OPPS does have a good system.

### Operating Budget Overview

Farooq Shabbar

- Presented 2018/2019 Operating Budget recently submitted to board
- Includes an increase of \$10,000, funding formula is based on enrollment
- Operating budget, allocated to all areas of the school
- 3 types of funding for the school:
  - 1) Operating budget
  - 2) School Council
  - 3) Non-board/slush funds (i.e. popcorn)

### School Council Forum Debrief

- Monday, November 5<sup>th</sup> from 5:30 – 8:30pm
- 4 Workshops:

Farooq Shabbar  
Ingrid Legros,

## Item

## Owner

- 1) Triple P (Positive Parenting Program): Fostering Well-Being and Mental Health Kelly  
attended by Kelly and Ingrid. PPP is an evidence-based program which provides Mohsenzadeh  
supports to parents based on positive parenting, includes various options for  
delivery. Provides options for free workshops to parent councils.

<https://www.triplep-parenting.ca/ont-en/triple-p/>

**Action Item:** Kelly to follow up for more information in January.

- 2) Championing Equity and Inclusivity – Indigenous Inclusion

In this session we sat in a circle, introduced ourselves with a traditional talking stick in the form of a feather. Pam introduced herself and shared her experience working with the board for the last 3 years in developing policies & procedures around learning options for Indigenous education. Discussions included:

- Integrating Indigenous education within classrooms to ensure it's not limited to a 'unit' in Social Studies
- How to recognize white privilege/colonialism/Indian Act to minimize bias and oppression and allow students to ask questions, inquire/challenge

**Action Item:** Principals are going to sit down with the Equity community and discuss goals on how to create expand Indigenous curriculum i.e. Introduction to colonialism. More to be discussed at January 2019 meeting

- 3) Building Collaborative Relationships – the Role of School Council attended by Kate & Mr. Shabbar

- Role of advising admin and staff, creating school and community spirit.
- Finding ways to create social and open communication among parents
- Create sub-committees for problem solving
- Avoid personality conflicts
- Offer child care during meetings open to ideas
- Make parents feel involved with the school

**Action Item:** School Council Constitution review: Nehal and Kate to review and bring ideas forward for any new amendments.

- 4) Principal profile – a profile to be presented to the board, essentially a guideline of the characteristics the school council would like to see in a principal. Mr. Shabbar confirmed that the board does review these submissions.

**Action Item** sub-committee to create and ensure OPPS principal attributes are detailed. Current volunteers: Rebecca, Kate and Melanie Wright

## Progress reports

- Will be handed out on Wednesday Nov 21 2018
- Reports are a way to help parents and students gage their learning development and discuss with their teachers during parent/teacher interviews

Farooq Shabbar

## Item

## Owner

- For interviews, parents are able to use Edsby to schedule appointments

Parent Question: Will it be possible to have questions with French or Music teachers?

Answer: "Yes", teachers will be posting their schedules on the outside of their classroom. So they are able to reach out if they'd like to meet with them. This interview process is meant for the parents to attend on their own with the exception of JK/SK. If unsure, parents should inquire if they need to bring their kid(s)

## School Report

- Equity Committee's Food Drive was a success, team organized it in advance for the food pantry & Ford Dealership from Stouffville came to pick up and deliver
- Undefeated Boys Volleyball heading to Regional's on Wednesday Nov 21
- 4<sup>th</sup> place winners OPPS Girls Volleyball team
- Winter has started, kids are learning that snow doesn't belong to ANYone, lots of forts and snow fun, some classes went out to the fields as part of phys ed/science
- Book Fair is on – available until Friday November 23
- Up to 70 followers on Twitter

Ingrid Legros

## Events

- Fall Movie Night November 30<sup>th</sup>, registration is up to 71 attendees
- Poster contest for kids: 1<sup>st</sup> Prize is Family Pass – Winner will be announced Monday, November 26<sup>th</sup>, posters will be on display
- MLSE Marlies event March 2/19 approx 5:00pm with a post-game skate at 9:00pm
- An insert (Created by MLSE) will be included to go home before the Christmas holidays as options for Christmas presents
- Tickets can be purchased for friends and family

Brigitte  
Arsenault and  
Alicia Hanson-  
Bouwmeister

## New business

### Traffic and parking:

- Solution focused sub-committee to take on parking and safety of children during pick up and drop off.
- Looking for someone to engage with Councillor Rick Upton and other town council members in ensuring traffic is managed safely
- Issues include: lack of parking and side street, approximately 10-12 additional staff
- Board is in charge of Winter Snow Removal, concerns regarding snow blocking spaces which causes more tension surrounding parking
- Church has provided 10 spots for faculty parking
- Buses do block front entrance from the daycare parking lot to ensure safety of kids boarding the bus

Amanda  
Dimilta

## Item

## Owner

Action Plan: Amanda will be leading a sub-committee to include: Julie, Nehal, Rebecca, Mo Mohsenzadeh

### Pizza/subs

- Reminder on inclement weather alternate dates for- Friday Pizza will be on Monday & Wednesday Sub will be Thursday
- Volunteers still needed for lunches
- Selecting parents for take charge, approximately 4 people

Kiran Mamman  
Julie Carroll

Action Item: Advertise in front lobby for recruitment to learn for next school year

### Financial Report

- OPPS is in a very strong position, with approximately \$36,000 to date see \*attached financial report p.7
- Council executives would like to consider how to invest \$8-10K of unallocated funds to support the school
- Noted an isolated incident of overspending on an approved request. Will remind teachers when submitting requests forms to ensure all costs such as shipping is included.

Rebecca  
Holohan

Teacher Request Form:

- Teachers could add a buffer to account for additional costs – unexpected shipping costs
- Flex funds requested amount should be clear on the form in-order for council to approve

### Action Item:

*Suggestion: Julie Duncan- create a shaded area in the playground to assist students during the hot weather*

*Kate suggested a training session on how to use the form to be included in the next staff meeting  
Ideas on how to invest in OPPS to be discussed in January 2019*

### Funding requests

- Light refreshments during Michael Eisen event \$100 APPROVED
- Lauren Woodcroft Gr6 flexible seating \$300 APPROVED

### QCHM (questions, comments, happy moments)

- Overall OPPS council and admin are happy to be involved.
- Tina asked if Agenda could be provided to Voting Members in advance of the

Amanda  
Dimilta

meeting.

- 1<sup>st</sup> Social night to follow the meeting November 19<sup>th</sup> 2018 @ Symposium

**Motion to adjourn the meeting: Melanie Wright and Alicia Hanson**

Kate LoPresti

### **E-votes Conducted Out of Meeting**

#### **1. October 19<sup>th</sup>, 2018 – PRO Grant Presentation**

“We received notification from the Board that the PRO Grant is on indefinite hold and may not be available this school year. This grant was going to be used to pay for the November 30<sup>th</sup> Michael Eisen presentation to parents on mental health. Discussions between Melissa, Amanda, Farooq and Ingrid have resulted in 2 options for us to vote on. Below is a summary of the event proposal as well as a link to a Doodle Poll where you will be able to anonymously vote for the option you think is best. Please review the below information and vote via Doodle by Saturday, Oct 20<sup>th</sup> at 5:00 pm.”

**Result: Saturday, October 20, 2018: “Michael Eisen was 13 in favour and 6 against.”**

#### **2. October 19<sup>th</sup>, 2018 – Forest of Reading**

“Council now also has adequate funds to vote on the Library's request for \$753.00 to cover the cost of the Forest of Reading program. These funds will go toward covering the costs of sets of books that the library buys for the program. The Forest of Reading program promotes books by Canadian Authors and Illustrators and benefits all grades as the teachers participate by reading books to student and kids get to vote for their favourite book. Please see a second Doodle poll below and submit your vote to support (yes) or not support (no) this funding request.”

**Result – Saturday, October 20, 2018: “Forest of Reading was unanimous. “**

#### **3. November 1, 2018: Marlies Hockey Game Event**

Date: Saturday, March 2, 2019

Location: Coca-Cola Coliseum (Exhibition Place)

Game Time: 5-8pm (approximately)

Skate Time: 9-10pm

Everyone finds their own transportation.

In order to secure this date and time, MLSE requires a deposit of \$500. The below doodle evote is to approve the \$500 deposit to secure the date. This deposit will be returned to Council though ticket sales for the event.

**Result on Friday, November 2<sup>nd</sup> : “Just a quick update to let everyone know that the request for funds was approved with a vote of 13 in favour and 3 against.”**

Future Meetings: January 14, February 25, April 15, May 13, June 17.

**OPPS 2018-19 Budget - School Council**  
**As of November 14, 2018**

Opening Balance (as of September 4, 2018)

\$32,460.92

Remaining for 2017-18 Year			Budgeted	Spent	Balance
Games club	B. Arsenault	June 2017	\$350.00	\$284.63	\$65.37
Allocated for 2018-19 Year			Budgeted	Spent	Balance
	Manager	Voted			
Class Materials	A. Chan	June 2018	\$375.00	\$0.00	\$375.00
Outdoor Classroom	C. Warrener	June 2018	\$2,005.00	\$0.00	\$2,005.00
Class materials	D. Siapas	June 2018	\$375.00	\$0.00	\$375.00
Cost Sharing	F. Shabbar	June 2018	\$4,500.00	\$1,586.42	\$2,913.58
Supply Teachers	F. Shabbar	June 2018	\$2,000.00	\$0.00	\$2,000.00
Robotics	F. Shabbar	June 2018	\$4,230.00	\$3,380.41	\$849.59
Gaming System	K. Bell	June 2018	\$170.00	\$0.00	\$170.00
Electronic Scoreboard	L. Giancoulos	June 2018	\$6,300.00	\$0.00	\$6,300.00
Electrical work for Scoreboard	L. Giancoulos	June 2018	\$300.00	\$0.00	\$300.00
Music Books	M. McWilliam	June 2018	\$500.00	\$414.44	\$85.56
Science materials for Sr. division	M. Offor	June 2018	\$400.00	\$0.00	\$400.00
Track & Field Ribbons	M. Roy	June 2018	\$300.00	\$0.00	\$300.00
Compassionate Care	R. Holohan	June 2018	\$100.00	\$0.00	\$100.00
Planters	R. Holohan	June 2018	\$340.00	\$0.00	\$340.00
Rainy Day Fund : \$50/homeroom	R. Holohan	June 2018	\$1,450.00	\$0.00	\$1,450.00
Lice Check (for fall 2018 & Spring 2019)	A. Harris	June 2018	\$1,500.00	\$799.70	\$700.30
Forest of Reading	S. Dart	October 2018	\$753.00	\$700.61	\$52.39
Speaker: M. Eisen (Pro grant)	M. Kalmbach	October 2018	\$565.00	\$0.00	\$565.00
<b>TOTAL</b>			<b>\$26,513.00</b>	<b>\$7,166.21</b>	<b>\$19,346.79</b>

Complete from 2018-19 School Year		Approved	Budgeted	Spent	Balance	difference
Teach & Go Cart	C. McCann	June 2018	\$650.00	\$711.05	\$0.00	-\$61.05
STEM Kits for Primary Division	C. Warrener	June 2018	\$800.00	\$827.33	\$0.00	-\$27.33
STEM kits	L. Giancoulos	June 2018	\$500.00	\$499.41	\$0.00	\$0.59
Building Materials	H. Clarke	June 2018	\$373.00	\$378.41	\$0.00	-\$5.41
Metal Rolling Shelves	C. Warrener	June 2018	\$452.00	\$452.00	\$0.00	\$0.00
Library : Learning Common	S. Dart	June 2018	\$510.00	\$470.37	\$0.00	\$39.63
Library : 3 Carts	S. Dart	June 2018	\$1,420.00	\$1,420.00	\$0.00	\$0.00
Movie License	B. Arsenault	October 2018	\$625.00	\$572.06	\$0.00	\$52.94
Grade 8 Graduation	F. Shabbar	June 2018	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Magazine Subscriptions	S. Grant	June 2018	\$110.00	\$108.00	\$0.00	\$2.00
Dry Erase Board Covers	S. Grant	June 2018	\$65.00	\$63.26	\$0.00	\$1.74
Bean Bag Chairs	A. Ferguson	June 2018	\$272.00	\$248.58	\$0.00	\$23.42
Materials for Kindergarten classes	E. Eng	June 2018	\$350.00	\$355.05	\$0.00	-\$5.05
Laminating for Kindergarten classes	E. Eng	June 2018	\$150.00	\$151.47	\$0.00	-\$1.47
MSL&E Marlies Fundraising	B. Arsenault	October 2018	\$500.00	\$500.50	\$0.00	-\$0.50
<b>TOTAL</b>			<b>\$7,777.00</b>	<b>\$7,757.49</b>	<b>\$0.00</b>	<b>\$19.51</b>

**Pizza**

<i>With 0 of 4 orders left @ \$590/order</i>	\$2,360.00	\$2,357.21	\$0.00
<i>With 4 of 10 orders left @ \$564.25/order (Nov 30; Dec. 7, 14, 21)</i>	\$5,700.00	\$3,420.00	\$2,280.00

**Subs**

<i>With 0 of 6 orders left at \$688.5/order</i>	\$4,131.00	\$4,131.00	\$0.00
<i>With 5 of 8 orders left at \$700/order (Nov 21, 28; Dec 5, 12 &amp; 19)</i>	\$5,600.00	\$3,500.00	\$2,100.00

**Sub-total**      \$23,726.79  
**Sub-total with 10% buffer**      \$26,099.47  
**Non-allocated funds**      \$10,795.19  
**TOTAL**      \$36,894.66